

## **Enrolment Application and Support Procedures For Students Requiring Significant Educational Adjustments** - Summary

The Enrolment Application and Support Procedures for Students requiring Significant Educational Adjustments operates within the Policy "Students with Disabilities for MacKillop Catholic College".

This policy statement, consistent with the Strategic Priorities, reflects the ongoing commitment of MacKillop Catholic College to the incorporation of inclusive practices and is guided by the principles of justice as reflected in Church, education and legal areas. The enrolment of a student requiring significant educational adjustments is the concern of the whole College Community at MacKillop Catholic College.

The process seeks to reveal and clarify the characteristics of the learner, and to assess the relevant adjustments for accessing the learning and the implications of these for the school, the family, and the student.

A partnership approach is foundational to this process and leads to an appropriate response to the student's educational needs. The confidential enrolment application and support procedures are used when it is considered likely that significant educational adjustments will be needed to support a student's initial enrolment and/or for ongoing service provision.



### Enrolment Application and Support Procedures

# Preliminary StageMake an application for enrolment

Pay Enrolment Fee

#### Stage 1

Initial Team Meeting

- Student Enrolment Team meeting preparation
- formed with parents

#### Stage 2

Data Gathering

- Observe in the current educational setting/collect data
- Explore needs
- Parents to provide copies of relevant documentation

#### Stage 3

Enrolment Support Meeting

- Examine implications
- Partnership strengthened

#### Stage 4

- **Reflection & Decision Making**
- Principal makes decision
- Informs relevant others

#### Stage 5

College Action Plan

- Plan action as necessary
- Ongoing program monitoring & review of adjustments
- Return to Stage 2 (if necessary)